

# **TIBCO Slingshot**

## **Quick Start Guide**

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*August 2015*

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## Getting Started with Slingshot

This guide has been developed to walk you through the steps necessary to configure Slingshot for the first time. The steps discussed are required before the system can begin sending and receiving files.

To access the Slingshot Administrator screens copy and edit the following URL to connect to your system:

Slingshot Administrator URL format:

**`https://[DNS_HostName]:[httpsPort]/[context]/control?view=view/admin/start.jsp`**

To send files after the system has been configured, copy and edit the following URL to connect to your system:

Slingshot Send Files URL format:

**`https://[DNS_HostName]:[httpsPort]/[context]/control?view=admin/start.jsp`**

Steps to follow to configure Slingshot:

[Configure Slingshot Display Name](#)

[Configure Slingshot and the Vault Server](#)

[Defining Slingshot Users](#)

[Slingshot Web Browser Interface](#)

[Slingshot Outlook Plug-in Install](#)

Additional Configurations:

[Defining a MFT Platform Server](#)

[Slingshot Reports](#)

[Using PGP with Slingshot](#)

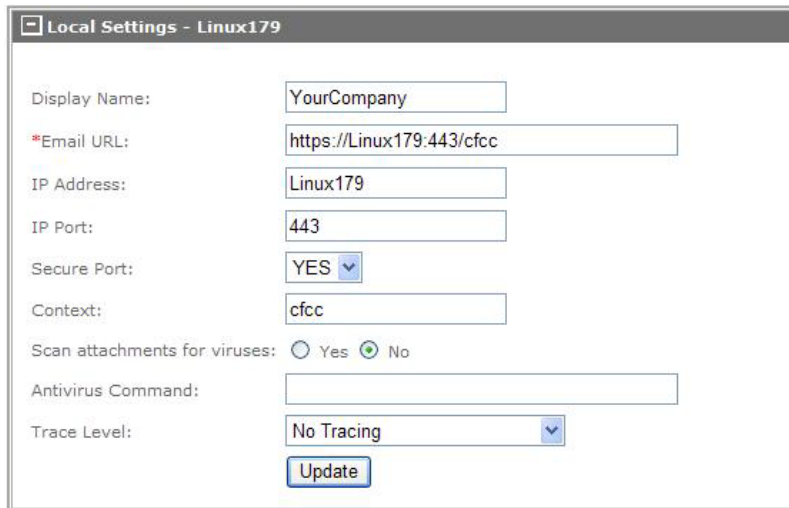
[More on Slingshot Assigned Rights](#)

[Disable Slingshot Plug-in](#)

## Configure Slingshot Display Name

Slingshot can be installed on a single server as well as on multiple servers within a network using different servers for authentication purposes. For the single server environment you can use the Display Name field to hold for instance your company name (default value). Otherwise in the multiple server environments this field can hold for instance your server name in order to help associate end users with their home server. The information configured in this field will be displayed at the top of the Slingshot Administration web pages (notice the top line in Figure 1) and the Slingshot Web Browser Interface web pages (See Figure 2).

**Warning:** We strongly suggest that the Email URL be configured with an IP name (DNS Name). This URL is being referenced in emails sent out by Slingshot. If a change to the server IP address is ever necessary, old Slingshot emails will become inaccessible unless a DNS name is being used. The Email URL is first configured during the install of Slingshot in Step 4.



The screenshot shows a window titled "Local Settings - Linux179". It contains the following fields and controls:

- Display Name: Text box containing "YourCompany"
- \*Email URL: Text box containing "https://Linux179:443/cfcc"
- IP Address: Text box containing "Linux179"
- IP Port: Text box containing "443"
- Secure Port: Dropdown menu set to "YES"
- Context: Text box containing "cfcc"
- Scan attachments for viruses: Radio buttons for "Yes" and "No", with "No" selected.
- Antivirus Command: Empty text box
- Trace Level: Dropdown menu set to "No Tracing"
- Update: Button at the bottom right of the settings area.

Figure 1



Figure 2

[▲ Back to Top](#)

## Configure Slingshot and the Vault Server

You are now ready to configure Slingshot. Within Slingshot's Configurations is a Vault Server. This server is responsible for storing all the file attachments that were uploaded Slingshot and have expired.

Navigate to **Management > Slingshot > Configuration**

We will discuss the configurations by sections. The first section is the *Email Settings* Section. See Figure 3 below. Enter your Email Host Name (IP can be used). If you do not define the Email Host Port it will default to port 25.



The screenshot shows the 'Slingshot Configuration' window with the 'Email Settings' tab selected. A note at the top states: 'Field(s) with "\*" are required for Slingshot Configuration.' The settings include: '\*Email Host Name:' with the value 'email.YouCompany.cor', 'Email Host Port:' (empty), 'Email Admin User Id:' (empty), 'Email Admin User Pwd:' (empty), '\*Email Sender:' with the value 'Slingshot@YourCompa', and 'Send Alert Email To:' with the value 'Admin@YourCompany.' and a note '(If blank then no alert email will be sent)'. A footer note says '(\* Configure the Email URL through the System Configuration page)'.

Figure 3

The second section is the *Repository Section*. See Figure 4 below:



The screenshot shows the 'Repository Settings' section. It includes: '\*Repository Server Name:' with a dropdown menu showing '\*LOCAL', and '\*Repository Directory:' with an empty text box.

Figure 4

This is the server that is responsible for holding all the file attachments that will be uploaded and downloaded by users when they are sending and receiving file attachments using either the Slingshot's Outlook Plug-in or the Web Browser Application. By default \*LOCAL (the server in which Slingshot's software is installed on) is configured. If you have a Windows or Unix MFT Platform Server defined in your environment you may change the

repository server to use one of these machines. Only MFT Platform Servers will be in the drop down menu. (To read more about defining a MFT Platform Server see section defining a MFT Platform Server.)

In addition you must set the directory and file name where you would like the files stored on the repository server. For example: c:\SlingshotFiles.

**Settings for Users Created by Senders**

User Visibility: ☒ Public ☐ Private

Internal E-mail Domains:  (Enter domains separated by ";")

Create Users in External E-mail Domains: ☒ Enabled ☐ Disabled

Initial User Status: ☒ Enabled ☐ Disabled

Guest User Expiration:  (days)(Enter a number between 0-999. 0 means to use the system default.)

Guest User Reactivate: ☒ Enabled ☐ Disabled

Figure 5

In the *Settings for Users Created by Senders* section you are configuring how a Guest and Full User will be created when they are sent an email for the first time with Slingshot. You will read more about the Guest and Full Users later in Step 3.

Parameter	Definition	Default
User Visibility	Used only when assigning users to departments: Public - sees users in all departments in their Contacts list Private - only sees users in the same department in their Contacts list	Public
Internal E-mail Domains	Internal domains located within your production environment. Allowed Values: ALL, NONE, or 1 or more internal domains separated by a semi colon (;).	ALL
Create Users in External E-mail Domains	Any domains outside of your production environment.	Enabled
Initial User Status	Will a new user account that is created	Enabled

	be Enabled or Disabled	
Guest User Expiration	The amount of days a Guest user account will be active.	30
Guest User Reactivate	When enabled a Guest user account can be reactivated when a new Slingshot email is sent to them.	Disabled

#### Settings for Attachment Rules

*Attachments that meet these rules will be sent by Slingshot.*

Rules: ☐ No Rules ☒ Enforce Rules ☐ Suggest Rules

Transfer Size Rules:  ☐ No Limit ☒ KB ☐ MB ☐ GB (Enter number between 0-1023)

Attachment Type Rules:

(Enter the file name extensions separated by ";")  
(Example: .doc;.ppt;)

Figure 6

The *Settings for Slingshot Outlook Plug-In* section is used to configuring Outlook rules to be followed when users are sending file attachments via Outlook.

Parameter	Definition
Rules	When a user clicks the Outlook Send button, do you want the Transfer Size Rule and Attachment Type Rule to be Enforced causing the user to have to send out the email with the file attachment using Slingshot or do you want to just suggest the user send the file attachment via Slingshot giving the user a choice?
Transfer Size Rule	An email with file attachment/s being sent via Outlook can not be any larger then this setting which when reached will result in the user being prompted with instructions to use Slingshot to send the email with the attachment/s.
Attachment Size Rule	An email with file attachment/s being sent via Outlook that contain particular file extensions will result in the user being prompted with instructions to use Slingshot to send the email with the attachment/s.

**Slingshot Settings**

Maximum Expiration:  (days)

Checkpoint Restart: ☒ Yes ☐ No

Default Checkpoint Interval:  (minutes)

Maximum Number of Recipients:  (Enter 0 for no limit)

Restrict Attachment Action:

Restrict Attachment Types:

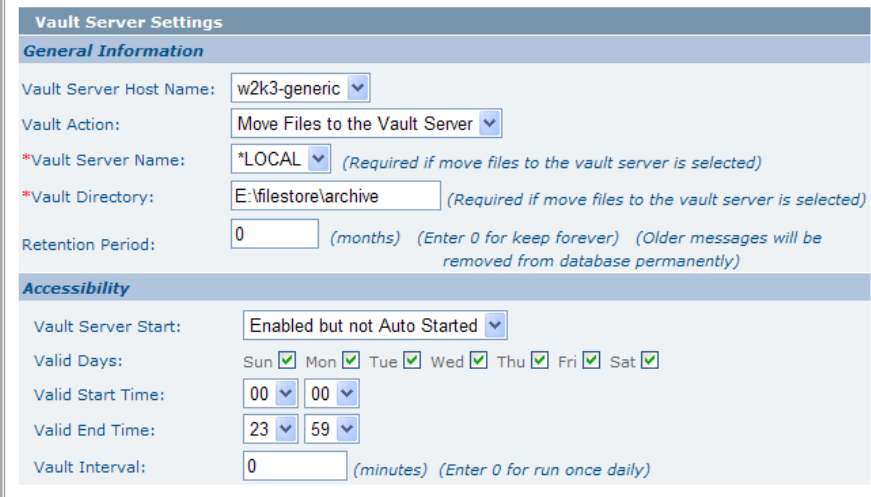
Maximum File Size Per Email:  (MBs) (Enter 0 for no limit)

Figure 7

Figure 7 screen shot displays the default values for the email file attachments being sent via Slingshots Browser Interface, below is a brief description of the parameters:

Parameter	Definition
Maximum Expiration	How long before the email with the file attachment will expire.
Checkpoint Restart	A checkpoint is taken at the checkpoint Interval during an email file attachment transfer with the <b>Outlook plug-in</b> only to prevent the transfer from starting over should there be a loss of a connection of any kind.
Default Checkpoint Interval	Defines how often a checkpoint will be taken during a file transfer.
Maximum Number of Recipients	How many users would be permitted in one email sent in the combined To, CC and BCC fields.
Restrict Attachment Action	Use this to restrict a file with certain file extensions type from being sent.
Restrict Attachment Types	Enter the file extension types you would like to restrict from being sent.
Maximum File Size Per Email	The total Megabytes a file or a combination of files is allowed to be sent via Slingshot.





Vault Server Settings	
<b>General Information</b>	
Vault Server Host Name:	w2k3-generic
Vault Action:	Move Files to the Vault Server
*Vault Server Name:	*LOCAL (Required if move files to the vault server is selected)
*Vault Directory:	E:\filestore\archive (Required if move files to the vault server is selected)
Retention Period:	0 (months) (Enter 0 for keep forever) (Older messages will be removed from database permanently)
<b>Accessibility</b>	
Vault Server Start:	Enabled but not Auto Started
Valid Days:	Sun <input checked="" type="checkbox"/> Mon <input checked="" type="checkbox"/> Tue <input checked="" type="checkbox"/> Wed <input checked="" type="checkbox"/> Thu <input checked="" type="checkbox"/> Fri <input checked="" type="checkbox"/> Sat <input checked="" type="checkbox"/>
Valid Start Time:	00:00
Valid End Time:	23:59
Vault Interval:	0 (minutes) (Enter 0 for run once daily)

Figure 8

Figure 8 above is a screen shot of the *Vault Server Settings* section of Slingshot's Configurations page. The Vault Server stores the expired Slingshot email file attachments. What this means is when a Slingshot file attachment has expired (been flagged) the Vault Server will move the file attachment to a designated server when it sweeps through the file attachments sitting in the repository. Any change made to this section requires you to restart the Vault Server from **Management > Slingshot > Vault Server Status** web page.

By default the local Web server (\*LOCAL) is the defined location for the Vault Server. A Windows or Unix MFT Platform Server may be used as a Vault server. You can further define your MFT Platform Server to use PGP whereby you are storing your files PGP encrypted. See Using PGP with Slingshot for further information on this type of configuration.

Files that are archived are still available to be downloaded by the sender as long as the file definition remains in the database. If the Retention Period has been set and been reached the file definition for a file transfer will be removed from the database and the file download will no longer be available.

Until the Valid Start Time has been reached the Vault Server will be in a sleep state.

If you do not make any changes to the Accessibility section and the service is running the Vault Server will run midnight every night by default.

Parameter	Definition
Vault Server Host Name	This is the server that will be responsible for running the Vault Server.
Vault Action	Do you want to move the files to the Vault Server or have the files deleted.
Vault Server Name	The name of the server being used to place the archived files.
Vault Directory	The directory where files will be placed on the Vault Server.
Retention Period	How long you want the file definition to remain in the database.
Vault Server Start	By default the Vault Server is set to be Enabled but Not Started. What this means is the Vault Server service must be started manually by going to the Vault Server Status web page and clicking on the Start button. Otherwise the following 2 other options are available:  <b>Auto Start</b> – Service will start when your web server starts.  <b>Disabled</b> – The service will be disabled at this time and no archiving will take place.
Valid Days	Days you want the Vault Server to run.
Valid Start Time	The time you want the Vault server to start to search for files.
Valid End Time	The time you want the Vault server to go to sleep.
Vault Interval	How often you would like the Vault Server to scan the repository during the Archiving time period.

[▼ Step 4](#)

[▲ Back to Top](#)

## Defining Slingshot Users

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There are three ways to create Slingshot Users:

- 1) If you are a Slingshot administrator you can log in and navigate to **Users > Add User** to add a user by following these steps: (See Figure 9)
  - a. Set the User Id - It is recommended the User Id match the users email address.
  - b. Set the Full Name of the user.
  - c. Set the Password and Confirm the new password.
  - d. Set the Slingshot Usage to **Slingshot** for the new user to be authorized to use the Slingshot Browser Interface or Outlook plug-in. (**Non-Slingshot** is used more for administrators and they will not be able to use the Slingshot Browser Interface or Outlook plug-in).
  - e. Set the User Type for the new user.
  - f. Set an email address to be used for this user id. All **Slingshot** users must have an email address.
  - g. Click on the Add button. (The only Assigned Right needed by a Slingshot user is the Transfer Right which is assigned by default. Read more about Slingshot rights in the [More on Slingshot Assigned Rights](#) section.)

Guest User	User can only send to users in the Contacts and cannot create a new user account or see other Guest user accounts.
Full User	Can create user accounts outside of the internal domain as long as this option is enabled in the Slingshot Configurations page.
Power User	Can create user accounts inside/outside of the internal domain.

## Add User

Add
[Add From Existing User](#)

**Required User Information**

User Id:	<input type="text"/>
Full Name:	<input type="text"/>
Password:	<input type="password"/>
Confirm Password:	<input type="password"/>
Slingshot Usage:	<input checked="" type="radio"/> Slingshot <input type="radio"/> Non-Slingshot
User Type:	<input type="radio"/> Guest User: <i>Can send to defined Full or Power users</i>
(Not required unless Slingshot Usage is Slingshot)	<input checked="" type="radio"/> Full User: <i>Can send to any defined user and create external users</i>
	<input type="radio"/> Power User: <i>Can send to any defined user and create internal and external users</i>
Email Address:	<input type="text"/> (Required for Slingshot Users)

Figure 9

- 2) The second way to create a Slingshot user is to follow the steps in the first method and make a pre-existing Slingshot user or new user a Guest, Full or Power User.

Then login to the Slingshot Browser Interface with the following URL filling in your DNS host name, https port, and context you are using:

**`https://[DNS_HostName]:[httpsPort]/[context]/control?view=am/start.jsp`**

or you can login to the Slingshot server using the Outlook Plug-in (The plug-in must be installed prior, See [Step 6](#) and send a recipient(s) an email file attachment. Upon clicking the Send button you will be prompted with the following Create User window:

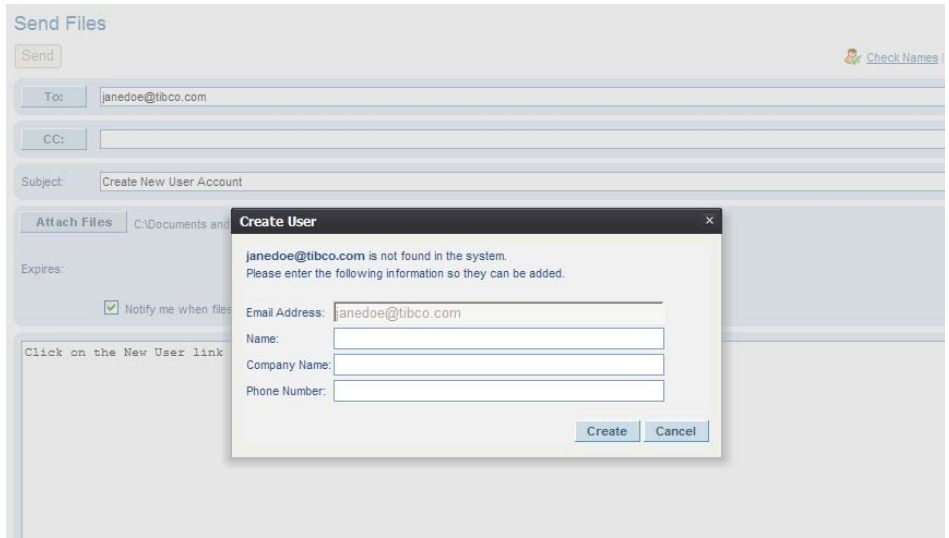


Figure 10

The sender will be prompted to enter the new user's Full Name (required), Company Name (optional), and the Phone Number (optional) for each new user they have configured in their email To, CC, or BCC fields. Once the Create button is clicked the new user's account(s) will be created and a "Welcome" email will be sent to each one.

- 3) The third way is to add users through an LDAP server (Microsoft Active Directory). For more information on this method read the LDAP section of the *Slingshot v1.9.2 Administrator Guide*.

[▲ Back to Top](#)

## Slingshot Web Browser Interface

Slingshot comes with 2 interfaces. We will discuss the Web Browser Interface here and the Outlook Plug-in in [Step 6](#). If you have finished your configurations in Steps 1-5 a Slingshot user will be able to use the Slingshot Web Browser Interface.

To login to the Slingshot Browser Interface use the following URL filling in your DNS host name and https port you are using:

`https://[DNS_HostName]:[httpsPort]/cfcc/control?view=am/start.jsp`

You will see the following screen:

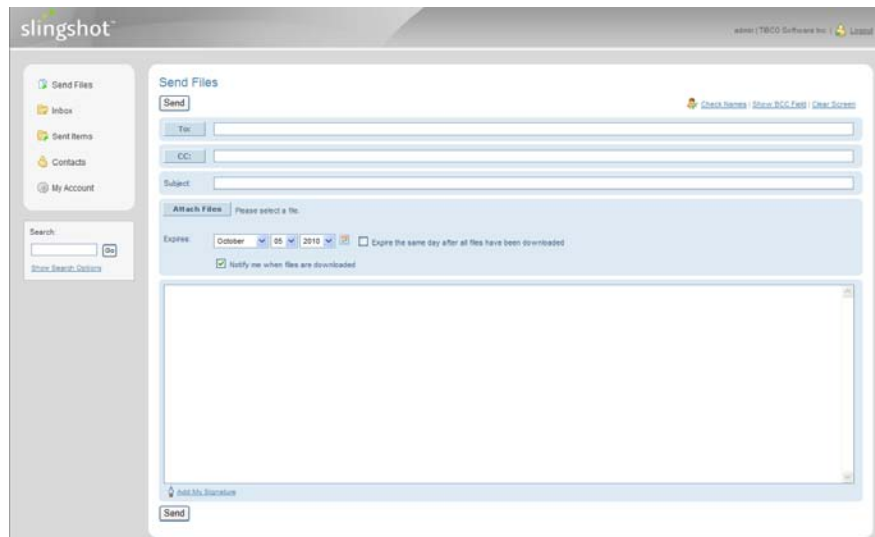


Figure 11

Note: If this is the first time the user is connecting he/she may have to set a new password.

[▲ Back to Top](#)

## Slingshot Outlook Plug-in Install

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As mentioned in Step 5, Slingshot comes with 2 interfaces. We will now discuss Slingshot's second interface the Outlook Plug-in. This plug-in allows the end user to utilize all Slingshot's functions from the popular Microsoft Outlook Application.

By default, the Slingshot Plug-in installs with most Slingshot popup message windows disabled. You can enable Slingshot popup windows after installation by configuring the Transfer Tab on the Slingshot Options menu.

### ***Pre-requisites:***

- 1) Microsoft .NET Framework 2.0 or higher installed on their system.***
- 2) Visual Studio 2005 Tool for Office SE Runtime (Install provided for you, if needed.)***
- 3) Microsoft Office Primary Interop Assemblies (Install provided for you, if needed.)***

You can download the plug-in by using the following URL filling in your DNS host name and https port you are using:

`https://[DNS_HostName]:[httpsPort]/[centext]/control?view=am/start.jsp&action=config.am`

You will see a page similar to the one below:

### **Download Slingshot Plug-in:**

[32 bit Outlook Plug-in Zip File](#)   [64 bit Outlook Plug-in Zip File](#)

This download contains the Outlook plug-in for Slingshot in a zip file format and includes all necessary pre-requisites.

Figure 12

As you can see from Figure 14 the end user can download the installation as an executable or in zip file format. The executable file can be used if you have the pre-requisites installed already or if you are upgrading from a prior Slingshot plug-in. Otherwise you will want to download the product contained in the zip file.

Simply click on the link of the one you would like to start the download.

*Note: For information on deploying the Slingshot Outlook Plug-in through your environment with a silent install refer to Slingshot installation guide for your web server. For our example below we will be using the **setup.exe** which is contained in the Slingshot Outlook Plug-in Zip File to install the plug-in product manually on a user's desktop for the first time.*

Running the install using the **setup.exe** is recommended because it will install everything the product needs except for the Microsoft .NET Framework (Please go to Microsoft.com to download v 2.0 or higher and follow Microsoft's instruction to install it). The first component it will look for is the Microsoft Visual Studio 2005 Tools for Office runtime. If this is not found you will be prompted to install it as seen in Figures 15 and 16 below:



Figure 13



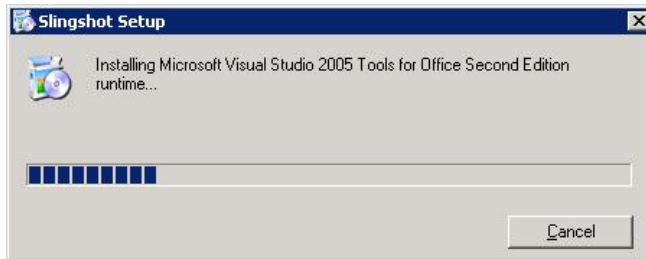


Figure 14

A reboot of the system may be required at this point.

Once you have installed the Microsoft runtime library and rebooted your system if required, double click on **Setup.exe** again. Slingshot will automatically which version of Outlook you are using. Based in the version of Outlook you are using the program will install a Primary Interop Assemblies program. This component is needed for the Slingshot Outlook plug-in interoperability between its .NET managed code and Microsoft Office COM libraries. We will then go on to install the Slingshot Outlook Plug-in as seen in Figures 15 – 20.



Figure 15

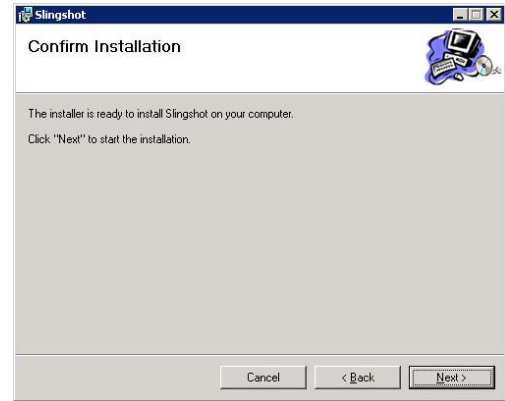


Figure 16

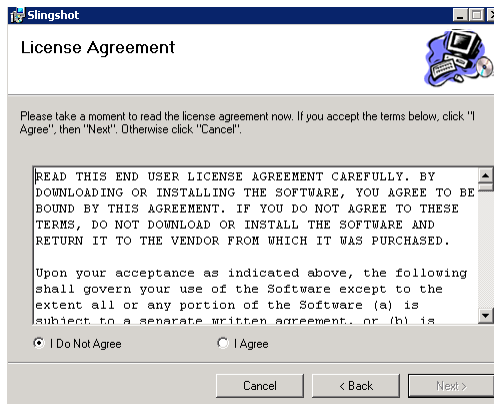


Figure 17



Figure 18

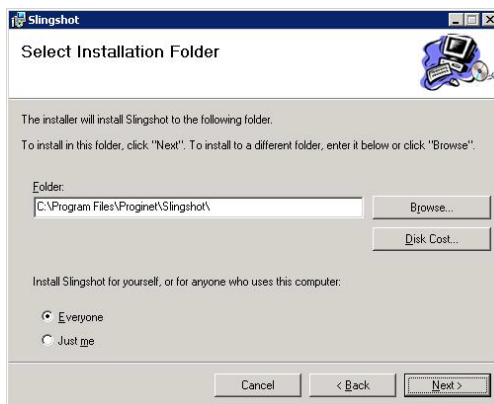


Figure 19

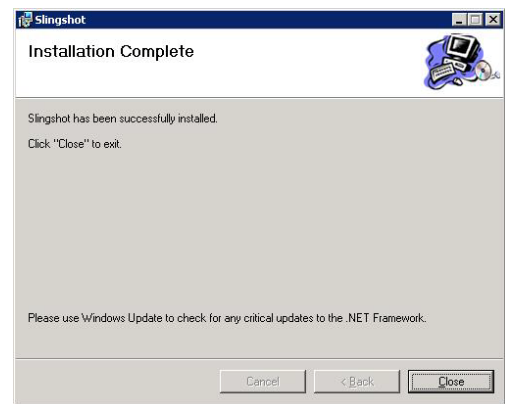


Figure 20

The plug-in is now installed. For more information on how to use the Outlook Plug-in please see the *Slingshotv1.9.2 User Guide*.

[▲ Back to Top](#)

## Defining a MFT Platform Server

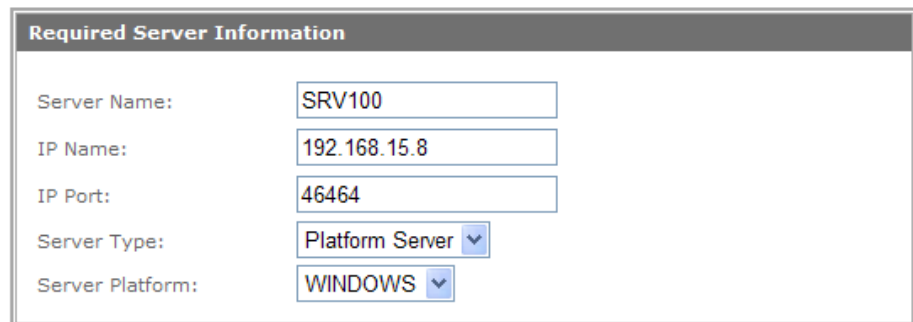
Slingshot Browser Interface, Outlook Plug-in, and the Vault Server all house their files on the \*LOCAL (generally the web server) server by default. If you have other Windows or UNIX MFT servers you would like to designate these jobs to, you can define server definitions for them in Slingshot. For this guide we are configuring the bare minimum needed for a MFT Platform Server. For more information on creating and managing server definitions please see *Slingshot v1.9.2 Administrator Guide*.

Navigate to **Servers > Add Server**

- 1) Type in a Server Name (any name).
- 2) Enter the MFT Platform Server IP address.
- 3) Enter in the IP Port the MFT Platform Server is listening on.
- 4) Server Type should be Platform Server.
- 5) Enter the server Platform. (Note: Use a Windows or UNIX MFT Platform Server for Slingshot)
- 6) Expand the section called *Server Credentials* (See Figure 24)
- 7) Enter in a default user, password, and a domain if needed.
- 8) Click the Add button.

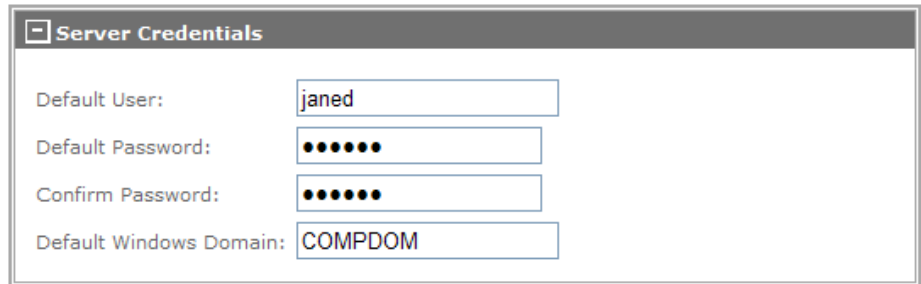
### Add Server

Add



Required Server Information	
Server Name:	SRV100
IP Name:	192.168.15.8
IP Port:	46464
Server Type:	Platform Server
Server Platform:	WINDOWS

Figure 20

A screenshot of a web-based configuration window titled "Server Credentials". The window has a dark grey header bar with the title. Below the header, there are four input fields arranged vertically. The first field is labeled "Default User:" and contains the text "janed". The second field is labeled "Default Password:" and contains seven black dots. The third field is labeled "Confirm Password:" and also contains seven black dots. The fourth field is labeled "Default Windows Domain:" and contains the text "COMPDOM". The entire form is enclosed in a thin grey border.

Default User:	janed
Default Password:	•••••••
Confirm Password:	•••••••
Default Windows Domain:	COMPDOM

Figure 21

Your MFT Platform Server has been configured.

To further configure your MFT Platform Server to use PGP, read section [Using PGP with Slingshot](#).

[▲ Back to Top](#)

## Slingshot Reports

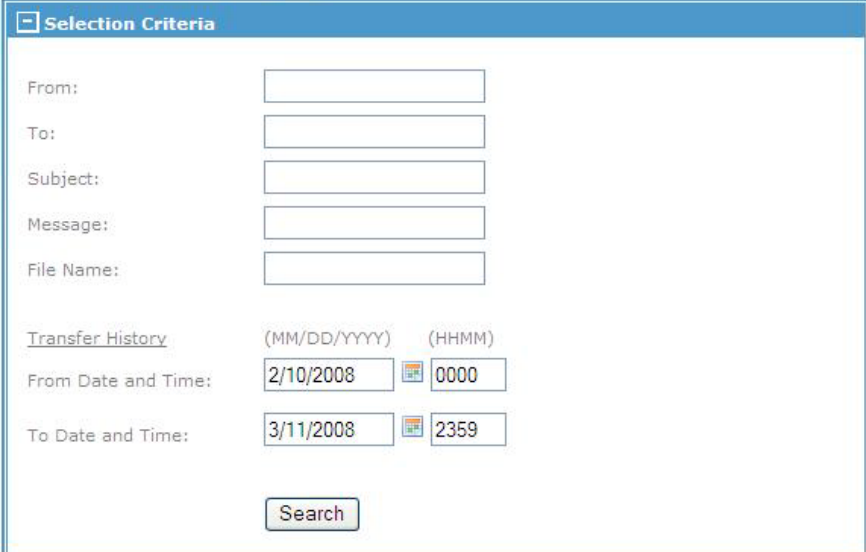
Slingshot creates reports on all email file attachments uploaded and downloaded to the repository and Vault Server.

From the main menu navigate to **Reports > Attachments**

If you have sent any emails using Slingshot you will see here a summary of your email attachments and their current status.

Clicking on the *Subject* link for any message will provide more detailed information regarding the transfer, including the file size, expiration date and archive date.

If you have many file attachments and would like to define your output expand the *Selection Criteria* box (See Figure 25) and fill in one or more of the fields available and click on the Search button.



The image shows a web form titled "Attachment Search". It features a section labeled "Selection Criteria" with a minus icon. Below this, there are five input fields for "From:", "To:", "Subject:", "Message:", and "File Name:". Further down, there is a "Transfer History" section with two rows. The first row is for "From Date and Time:" with a date field containing "2/10/2008" and a time field containing "0000". The second row is for "To Date and Time:" with a date field containing "3/11/2008" and a time field containing "2359". At the bottom of the form is a "Search" button.

Figure 22

[▲ Back to Top](#)

## Using PGP with Slingshot

PGP Encryption can be used with Slingshot to increase data security. What this will do is allow files to be encrypted when they are uploaded to the repository by a sender and decrypted while being downloaded by the recipient. This is also the case when archiving files.

### Step 1: Create a PGP System Key

When you want to have a file encrypted while it is being uploaded to the Slingshot repository you must configure a server to be a PGP server.

First Navigate to **Management > Keys > PGP System Key > Create**. Fill in the required information represented by the red \* asterisk and then click on the Create Key button.

Note: You can have more than one PGP System Key but only one can be the Default key. See example below:

**Create PGP System Key**

Create Key (This can take up to 60 seconds to complete)

**PGP System Key**

Field(s) with '\*' are required for PGP System Key.

\*Description: CFIAMSsystemKey

\*Pass Phrase: ..... \*Confirm Pass Phrase: .....

\*Expiration Date: March 06 2013 ☐ Key Never Expires

\*Key Size: 1024

\*Key Type: DSA and ElGamal

Set as Default Key: ☒

**PGP User Id:**

\*Real Name: Repository

\*Email Address: Admin@proginet.com

Create Key (This can take up to 60 seconds to complete)

Figure 23

### Step 2: Add a PGP Server

Now navigate to Servers > Add Server. Fill in the Required Server Information section and then expand the PGP Information section. Here you will Enable PGP. By checking off this box ALL files going to this server will be PGP encrypted on an upload using the default PGP Server Key we created in Step 1. You can set more options in this section but for our example we are using the minimum settings.

Figure 24

### Step 3: Assign the PGP Server a PGP Public Key to use

Now we have to set a PGP Public key to be used when a file is downloaded from the repository by a recipient. To assign a PGP Public Key to the PGP Server that you defined in Step 1 we must first copy the PGP Public Key created when we created the PGP System Key.

Navigate to **Management > Keys > PGP System Keys > Manage PGP Keys.**

- 1) Click on the Description of the key you created in Step 1.
- 2) Expand the PGP Public Key section.
- 3) Copy the entire public key information in the text box.
- 4) Navigate to **Management > Keys > PGP Public Keys > Add PGP Key**
- 5) Select **Server**.

- 6) Choose the Server from the drop down list you created in Step 1.
- 7) Select **Enabled**.
- 8) Paste the PGP Public Key you copied in the step above.

**Add PGP Public Key**

PGP Public Key

Apply key to: User ☐ Server ☒

Select Server: JCBWINPGP

Status: Enabled ☒ Disabled ☐

Enter the PGP Public Key in the box below.

```

-----BEGIN PGP PUBLIC KEY BLOCK-----
Version: BCGP v1.38

mQG1BEfQV4gRSADzoOmnoT81z7ZJ7VnqfH8/3JFPQrqiO1ecBF+wjb4j2Q/8HQ1R
Bb7h2YJG6LjWZKKI8mXOa3sb2Mp2JU8obuF60/pBEVImTdie3NWMgyGFZ9+kpm/R
tEEVdSdM1eAnCE3LXBuq4vpJ1ztPRf0MJDtbVxAw52eAa1Q38qjFf5q9QcqqQLc
MAGh0Bk+1u7ToJou/esA2hUD/0s+JI3geAgvRSgks15t4ye1k019kVvS2/1WoQJy
HtpSprPlPFZHDRL9aKQF9VvWEY5Lu76gz3taKF/QIOI+1N0tqEeAWvGEtAoub+fU
2GFxbWo283mgeD1jfkMcn1jin6vmh5S2FIwCpaxor3i2jXVE7wbm78IMyKiDacl
dBfrBAC14Bm2R2Gn4AMP5eulzG1bDncqABhpt7IxWH7oBIZW0Xft8suD6qo1T5Nn
Jrh5dITJ1lRXpiSashR0CzFFae9Fj/91F/bi+c8PnWms2Wz7Azri680Z/v3M3Vz2K
ZeWeq6aN1hWHEPAId8A9BAVCX23dQ9/q7buVdip11740TDDaK7QhUmVwb3NpdG9y
eSA8am9s2WVuYk8wcm9naW5ldC5jb20+1GEEEXEACACEFAkfQV4gFCQln+74HCwkI
BwIDBAMWAQIFFQIBAwUChAEACgkQ8OLuF4mYSNIBjQCfX02rd0Qj9G8u1TeLSQg
Uv1kUMcAn0zubKRzMJTs+h/be/Jfvxs6WLQbuQGMBEFQV10QBADjX7XRSFgQKYbE
  
```

Continue

Figure 25

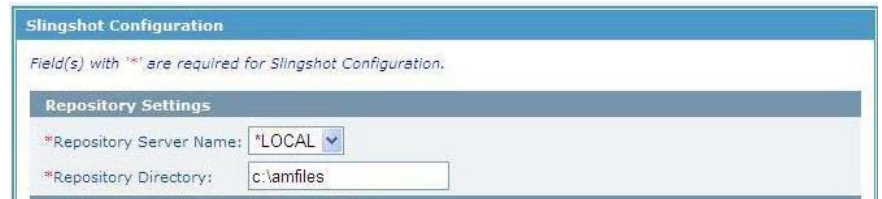
#### Step 4: Configure the new MFT Platform Server in Slingshot Configurations

Now you would define the new PGP Server in your Slingshot Configurations web page. You can do this for both the Repository and/or the Vault Server

Navigate to **Management > Slingshot > Configurations**

- 9) Click the drop down menu and select the server you created in Step 1.
- 10) Edit the repository path if needed.
- 11) Click the Update button.





The image shows a 'Slingshot Configuration' window. At the top, there is a blue header bar with the text 'Slingshot Configuration'. Below the header, a message states: 'Field(s) with \* are required for Slingshot Configuration.' Underneath this is a section titled 'Repository Settings' with a dark blue background. This section contains two fields: '\*Repository Server Name:' with a dropdown menu showing '\*LOCAL' and a small downward arrow, and '\*Repository Directory:' with a text input field containing 'c:\amfiles'.

Figure 26

Now file attachments being sent via Slingshot Browser or Outlook Plug-in will be PGP encrypted and decrypted on a file upload and download.

[▲ Back to Top](#)

## More on Slingshot Assigned Rights

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The only right needed for a Slingshot User to be able to download and upload files using the Slingshot Web Browser Interface or Outlook Plug-in is the **TransferRight**.

Depending on the Slingshot configurations defined in Slingshot a new Slingshot User created will only be able to send an email with an attachment to any other Slingshot User in the Slingshot database or won't be able to send anything and simply be a recipient. We discussed configuring Slingshot's configurations in section 3.

There are specific rights for Slingshot Users to manage Users, Reports and Slingshot's configurations. They are as follows:

- **UpdateAttachmentRight** – This will allow a user to edit the configurations in the Slingshot configurations under **Management > Slingshot > Configurations**.
- **ViewAttachmentRight** – This right will allow a user to go into the **Reports > Attachments** web page and see the attachments. They will have the ability to Disable/Enable attachments. To be able to view the email content that was sent with the attachments see **ViewEmailContentsRight**.

Note: A Slingshot user with the **AdministratorRight** by default does not need the 2 above rights.

- **ViewEmailContentsRight** – This will allow the Slingshot/Slingshot user to be able to view the email contents of the attachments in the **Reports > Attachments** section.

By default, the ability to assign a Slingshot/Slingshot user the **ViewEmailContentsRight** is granted to Admin. Only he has the ability to assign another user this capability. If you want to assign another user this capability you must edit the cfcc web.xml file.

Open the web.xml for editing in notepad. Do a find for, ViewEmailContentsRight. You will see:

```
<context-param>
  <param-name>AssignViewEmailContentsRight</param-name>
  <param-value>admin</param-value>
</context-param>
```

This parameter is comma delimited. To add a user id, insert a comma after Admin and type in the new user id. See below:

```
<context-param>
  <param-name>AssignViewEmailContentsRight</param-name>
  <param-value>admin,JRJones</param-
value>
</context-param>
```

After making this change or any change, to the web.xml file you must restart your web server for the change to take place.

To modify a user's information, login to Slingshot and navigate to **Users > Manage Users**. Make any change necessary and click on the *Update* button. *(For more information on managing user accounts in Slingshot and the other rights available see Slingshot v1.9.2 Administrator Guide.)*

[▲ Back to Top](#)

## Disable Slingshot Outlook Plug-in

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If for any reason you need to use Outlook without the Slingshot Outlook Plug-in. A local Administrator can Disable Slingshot by closing the Outlook window if it is open and navigating to:

Start > Programs > Slingshot > Slingshot Utilities



Figure 27

Simply click on the Disable button and Slingshot will no longer effect Outlook. At this point the Disable button will change to read Enable for you to enable Slingshot again when needed.

[▲ Back to Top](#)